To Whom It May Concern, Date: ………………….., 2024

I am writing this letter to talk about the personal and academic characteristics of ………………………………………………………, who completed his education in Tokat Gaziosmanpaşa University Faculty of …………………………………….. Department of …………………………………………………………………………...

My name is …………………………………………… and ………………………………………………. is my student for 4 years at Tokat Gaziosmanpasa University, Department ………………………………………………………… in Turkey. ………………………………………………… is a respectful and hardworking person who fulfills his duties and responsibilities during my 4-year education, has an above average academic performance in the courses I have conducted in various periods, and actively participates in the courses. In this process, it has shown high performance both academically and socially. He is respectful, hardworking, cooperative, productive and creative in his lessons and social relationships.

Therefore, I believe that …………………………………………………. will exhibit the same success in postgraduate education and I wholeheartedly recommend him to your University in the ………………………………………………………………….

Respectfully,

Name and Surname

Affiliation

email

phone